

## **SOP'S OF STUDENT FUNCTIONS AND TRIPS**

1. The worthy Vice Chancellor stressed that functions should be according to our religious, cultural and moral values.
  2. Application for each function and trip after proper scrutiny by respective class teachers must reach Vice Chancellor's office at least one month before the function. The application will be forwarded for processing and final approval to student affairs committee.
  3. Prof. Dr. Hina Ayesha and Prof. Dr. Muhammad Sajid were of the opinion that a proper event calendar be prepared and organizers of each function should be defined. Similar time frame should be made for trips.
  4. Annual dinner/ class functions will be arranged at the end of session should be pre-decided, with compulsory faculty attendance (respective teachers).
  5. University functions i.e Book fair, Art exhibition and Funfair would be under the Umbrella of FMU, Faisalabad.
  6. Only one day trip will be permitted. Tour operators should be identified and supervised by Dr. Muhammad Akmal Hussain and Dr. Muhammad Irfan after decision with students. Above, mentioned officers negotiated with the tour operators.
  7. Outsider will not be allowed in hostels for lecture (Religious and otherwise).
  8. Event Calendar for the whole year should be implemented in letter and spirit. Dr. Muhammad Sajid said that literary society will provide Calendar for all year activity and required that Budget should be allocated in the beginning of the year.
- Meeting ended with the vote of thanks by the chair.