

LIST OF STATIONERY ITEMS FOR FMU, ALLIED / DHQ HOSPITALS / G.G.H. G.M. ABAD FAISALABAD FOR 2022-2023

Sr. No.	Item Name	Specifications	Quantity Required FMU	Quantity Required Allied	Quantity Required DHQ	Quantity Required GGH GM Abad	Quantity Required Nursing College Allied	Quantity Required Nursing College DHQ
1	Ball Point Gel Type	Red, Blue, Black, Green Good quality Per Pack 10 No's Rate / No.	400	4000	200	400	65	0
2	Ball Point	Red, Blue, Black, Green Good quality Per Pack 10 No's Rate / No.	2500	40000	2000	16000	6	0
3	Computer Paper A4	Size 8 ½" x 11 ½" 80gm per ream (500 paper per ream) Imported / High Finish as per sample Rate / Ream	1200	3000	2000	2000	25	18
4	Computer Paper Legal	Size 8 ½" x 13 ½" 80gm per ream (500 paper per ream) Imported / High Finish As per sample Rate / Ream	200	1500	1500	2200	25	48
5	Computer Paper Box	Good quality 1000 Paper per Box 63gm Rate / Box	0	100	0	0	0	0
6	Computer Paper	Size 8"1/2 X 11, 70gm Imported Paper Rate/Ream	200	2500	500	0	0	0
7	Computer Paper	Size: A3 good quality	0	30	0	0	0	0
8	Computer paper	Size: 08" ½ X 13, 70gm Imported Paper, 500 Paper Per ream, High Finishing Paper		1000		100		
9	Computer Paper	Size: 08" ½ X 06", 70gm Imported Paper, 500 Paper Per ream, High Finishing Paper		5000	5000	5000		

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10	Paper Photostat	80gm 13 ½" x 8 ½" (480 paper per ream) Rate/ Ream		500	400	250		
11	Paper White	68gm Size 13 ½" x 8 ½" (480paper per ream) Rate/ Ream		4500	2000	800	10	
12	Color Paper (Misc Color)	Size: 08" ½ X 11", Imported Paper, 100 paper Each Ream		400				
13	Color Paper (Misc Color)	Size: 08" ½ X 13", Imported Paper, 100 paper Each Ream		400				
14	Lamination Paper (Misc Color)	Size: 08" ½ X 11, Imported Paper, 100 paper Each Ream		400				
15	Lamination Paper (Misc Color)	Size: 08" X 13, Imported Paper, 100 paper Each Ream		400				
16	Carbon Paper Black	Size 8 ½" x 13" Rate / Packet of 100 No's		400	300			
17	Calculator	Two way power 100 Steps Check Rate/No	18	100	15	25		
18	Envelope Khaki	Good quality Size 9" x 4"Rate / 100 No's	5000	10000	10000	500	3	

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19	Envelope Khaki	Good quality Size 11" x 4"Rate / 100 No's	1000	10000	2000		2	
20	Envelope Khaki	Good quality Size 6" x 13" Rate / 100 No's		3000			1	
21	Envelope Khaki File	Good quality Size 11 ½" x 14 ½" Rate / 100 No's	2000	5000		500		
22	Eraser (Rubber)	Good quality Rate/Dozen	100	5		50	10 dozen	
23	File Board / Hard Board	Good quality Made with Pati and Doori Rate / No		3000			80	
24	File Tray Plastic	Good quality Standard SizeRate / No	20	0	25			
25	Flapper Patti with Dori	Good quality Standard Size Rate / No		0	500	1000		
26	Fluid Marker one side marker and one side Fluid	Good quality Rate / No		0	24	250	1 dozen	
27	Green Cloth	Use for office table Rate/meter	50	400	200	500mtr		

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28	Gum 30/OZ Bottle Pack	Rate/ Bottle	50	500	300	30	1 dozen	
29	Gum Stick	Small/Medium/Large Rate/Dozen	100	10	24	300		
30	Hard File Cover for Fiber	With Clip Rate/No.		300	200	20		
31	Highlighter (all colours)	Mercury Rate / Dozen	100	10	24	300	1 dozen	
32	Ink All color	60ml Bottle Rate/ Bottle		300	200	200		
33	Ink for Stamp Pad	Medium Size (All colour) Rate/ No	200	500	150	250	1 dozen	
34	Laces Full	Good quality size 18" Rate/ Bundle of 100 No's	400	500	200	1000		
35	Lakh (Packed)	Good qualityRate/ Packet of 100gm	100	500	50		10pkt	
36	Led Pencil	Good quality Rate/Dozen	2000	50	300	200	10pkt	

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37	Marker Blue, Black, Red,	All mark universal (permanent) 2+5m / UM2 / UM5 Rate / No.	100	5000	300	500		
38	Marker for write board writing	Blue, Black, RedRate / No.	300	2000	100	500	5 dozen	
39	Marker set for transparency	Good quality Rate / set		50				
40	Paper Clips	30mm pack of 100 Rate / pack	100	0				
41	Paper Pin No. 3	weight 50gm per packet good quality Rate /Packet	100	1000	300		50pkt	
42	Pen Holder	Rate / No.		100	100	10		
43	Pen Stand	Good quality (Complete Set of 9 pieces) Marble /Plastic / Wooden (All colour) Rate/ set		20	25	10		
44	Peon Book	High FinishBinded 68gm 100 leave Printed Rate / BookSize 6 ½" x 4 ½"	20	50	50	10	3	
45	Pointer	As per sampleRate/No.		500	50	200		

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46	Punch Machine	Standard Size Rate/No.	50	50	50	60	6	
47	Register Blank	High Finish 120 leaves 68gm paper with binding 8 ½" x 13" Rate/ No	100	4500	1500	400	30	12
48	Register Blank	High Finish 300 leaves 68gm paper with binding 8 ½" x 13" Rate/ No	100	500	800	300	20	
49	Register Blank	200 leaves 68gm paper with binding 8 ½" x 13 high finish Rate/Register	200	1000			10	
50	Register Roll Call	High Finish 50 leaves 80gm paper with binding Printed 8 ½" x 13" Rate/ No		0	100	30	10	
51	Ruler Steel	12" Rate/ No	60	5	50	20	2 dozen	
52	Sharpener Metallic	standard size Rate / Dozen	100	0	48	50	2 dozen	
53	Short Hand Note Book	Paper flying /Best Quality /High finish 100 Leaves Size 8" x 5" 68gm (Binding) Rate/ No	100	50				
54	Stamp (Plastic/moveable)	Good quality Rate/No.	20	300		40		

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55	Stamp Pad	Good quality Local Rate / No Medium All Colours	100	1000	150	300	2 dozen	
56	Stapler Machine	Standard Size good quality Rate/ No	100	300	150	500	2 dozen	
57	Stapler Pin	Standard Size good quality Rate/ Packet	400	5000	250	8000	10 pkt	
58	Table Diary	Good quality Standard Size 68gm Rate / No		10	20			
59	Table Glass	8mm Rate/sqft	200	800	300	1200ft		
60	Tag	Good quality size 5" Rate/ Bundle of 100 No's	200	500	100	200	5	
61	CZ Riso Ink	As Per Sample		5				
62	Photostat Machine Toner	Bottle Type As Per Sample		10				2
63	Computer Toner HP Laser Jet 2035	Original		5		4		

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64	Computer Toner HP Laser Jet P-1505	Original		0				
65	CZ Riso Ink for Cyclostyle Machine	S4877 original Rate / No		0				
66	Toner for Printer HP Laser Jet 2055 D	Original Rate / No	2	5				
67	H.P Cartridge Toner for Printer	1300 original As per sample Rate / No		0				
68	Toner for HP-Laser Jet 1005 (Printer)	Original Rate/No		0				
69	Toner for HP-Laser Jet 1102 (Printer)	2180 original Rate/No	6	5		5		
70	Toner for Photocopier Canon	IR-1600 Original Rate / No		2				
71	Toner for photocopies canon IR-1510	Original Rate/No.		0				
72	Toner for Photostat Toshiba 2320 D 282 E Studio Toshiba	Rate / No		5				

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73	Toner for Photostat Toshiba T – 2340 D 282-E Studio	Riso Original Rate / No		0				
74	Toner for printer 1010	Original Rate/No.		0				
75	Toner for Printer HP 2015	Original Rate / No						
76	Toner for Printer HP Laser Jet 1000 with complete cartridge Black colour	Original Rate/ No	4					
77	Toner for Printer HP-1020	Original Rate / No	2	4		30		
78	Toner for Printer HP-7210 Colour / Black	Original Rate / No		0				
79	Toner photocopier cannon	Original Rate/No.		2		5		
80	Toner Photocopier Cannon (IR-3530)	Original Rate/No						
81	Toner printer	2180 original Rate/No.						

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82	Toner Printer 1210 Samsung	Original Rate/No.		2				
83	Toner Refill / Recycle For printer / Photostat machine	All size As per sample Rate/No.	15	500	100	1000		
84	Toner for Printer M402 HP	Rate / No.	10	100	75	15	6	2
85	Toner for fax Machine Canon	Riso Original Rate/No		2				
86	Toner Photocopier Rico MP2014D	Rate/No.						
87	Toner Photocopier SP8400 DN	Rate/No.						
88	Toner 312 A Color Printer	04 Pieces Set						
89	Toner for Cyclostyle Machine Model Riso 3230	Rate / No.						
90	Master Roll for Cyclostyle	Riso 3230 Rate / No.						

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91	Color Printer Toner	177 W (04 Pieces)						
92	USB Drive 3.0	16 GB Rate / No.	6		24	30	2	6
93	White / Coloured Chalk	Packet of 50 No'sLocal Made Rate / Packet	100					
94	Fluid white Pen type	Rate / No.	100			80	24	
95	Patient Attendant Card Plastic Pouch, & Printing Dori (Allied Hospital & Government of the Punjab)	As Per Sample Misc Color						
96	Plastic Fiber File Cover	Size: 10"X14" with Printing As per Sample			300	20		
97	Stapler Large Size	400 Paper Stapler	6			5		
98	Stapler Pin	Large Size	40			3		
99	Paper Tape	Large Size As per SampleMisc Color	15					
100	Toner for printer HP 404	Original Rate/No.			20			

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101	USB Drive 3.0	32 GB Rate / No.	6					
102	Dak Folder (Rexin Type)	Size: Legal						
103	Roller Dumper (water Type)	Standard Size	60					
104	Office Diary	Standard Type						
105	Dak File Folder (Bag Type)	Standard Type (20 File Each Bag)						
106	Toner Recycle (Computer Printer)	All size, As per sample Rate/No.						
107	Electric Paper Weight Machine with Paper Cutter	Good Quality	1					
108	Toner Printer Hp 404	Imported/ China			50			
109	Toner Printer Hp 85A	Imported/ China		5				
110	Toner Printer Hp 83A	Imported/ China		5				
111	Card Dori (All Color)	Standard Size		10000				
112	Photostat Machine Toner Konic Minolta Bizhub 458 Digital Copier	As per sample				5		
113	Toner Printer Hp 26A	Imported/ China	2					

DIRECTOR PURCHASE

FMU, Allied/DHQ Hospitals, GGH GM Abad
& College of Nursing Allied/DHQ Faisalabad